

Category & Number: OR001	Policy Title: Provisional Registration
Authority: Reg. 6(1), 6(4), 19(1), 19(4), 30(1), 30(4)	Approved by: Council
Effective Date: April 1, 2024	Next Review Due: March 1, 2024

## BACKGROUND

The *Regulations* allow for a provisional class of registration. The provisional class will hold registrations of paramedics who have not yet passed the entrance to practice examination(s) approved by Council.

## PURPOSE

This policy outlines the expectations and limitations of provisional registration.

## POLICY & PROCESS

1. Once an application has been received and it is determined that the applicant has not yet passed the entrance to practice exam the Registrar will inform the applicant that they do not qualify for Paramedic General registration but can be issued a provisional registration once the following has been completed:
  - a. The applicant must pay the provisional registration fee set out in Bylaws.
  - b. Be supervised in practice by a Paramedic as per the Provisional Registrant Supervision policy.
2. A provisional registrant may hold a provisional registration until they successfully pass the entrance to practice exam, or have failed the exam three (3) times, or until the end of the specified term of not more than twelve (12) months from provisional registration.
3. Once the conditions of the provisional registration are met, the registrant's registration status will be changed to the General register.
4. If the registrant fails the exam three (3) times, they may apply to Council for an extension under special circumstances.
5. If after twelve (12) months the provisional registrant is unable to pass the exam, the provisional registration is cancelled, and remedial education must be completed before reapplying for registration.
6. Provisional registration may be renewed if the time period specified under subsection (2.) has not expired or the registrant applies for and receives Council approval to extend the time period for meeting the term.

Policy Revision History	
Revision Date:	Note:
April 1, 2024	First adoption of policy
